

HELP KEEP THIS HALL COVID-19 SECURE

- 1. You must not enter if you or anyone in your household has COVID-19 symptoms or if you or anyone in your household is under quarantine.**
- 2. If you develop COVID-19 symptoms within 7 days of visiting these premises alert NHS Track and Trace and the organiser of the activity you attended.**
- 3. Maintain 2 metres social distancing as far as possible:** Wait behind the marked lines as you go through the entrance hall to your activity and observe the one-way system marked.
- 4. Make sure you wear a face covering when in the hall building.**
- 5. Use the hand sanitiser provided on entering the premises.** Clean your hands often. Soap and hand dryers are provided in the toilets.
- 6. Avoid touching your face, nose, or eyes.** Clean your hands if you do.
- 7. “Catch it, Bin it, Kill it”.** Tissues should be disposed of into one of the rubbish bags. Then wash your hands.
- 8. Do not wait in the hall corridor for people to finish the hire or to collect them. Wait outside the hall and remember to maintain 2 metre distancing.**
- 9. Check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived.** Keep them clean. We cannot clean all surfaces at the hall between each hire.
- 10. Take turns to use confined spaces such as corridors and toilet areas.** Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
- 11. Keep the hall well ventilated.** Close doors and windows on leaving. Remember to turn down the thermostat to zero when you open the windows and put it back to 20°C before you leave.
- 12. We recommend that you wash your clothes when you get home** to reduce the risk of transmission.